



**May 18, 2022 Regular Board Meeting
05/18/2022 - 07:00 PM**

BOARD OF TRUSTEES BOARD ROOM
33122 Valle Rd., San Juan Capistrano, Ca 92675
Closed Session 4:00 p.m. Open Session 7:00 p.m.

AGENDA

Members of the public may attend the meeting in person. As a K-12 Public School District, we must follow the guidelines established by the California Department of Public Health specifically for schools. These guidelines act as our standard of care. Per CDPH and Cal/OSHA guidelines, the use of masks is strongly recommended, but not required, when indoors at the District office. If participants choose not to attend the Board meeting in person, the District has provided the following option for the public to address the Board telephonically.

Please submit a request to address the Board form by clicking:

<https://simbli.eboardsolutions.com/SU/xA9Oslshm8QuMtbNr9j3YPXvg==>) . Register only if you are not attending in person. Those who have registered to comment will receive an email prior to the meeting with information on how to join and comment via a Zoom link. If you are attending in person, a speaker card will need to be submitted prior to the agenda item per Board Bylaw 9323, Meeting Conduct. Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three (3) minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic. Detailed guidelines and information on what to do if you wish to address the Board of Trustees is provided at the end of this agenda. The Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website at capousd.org.

<https://simbli.eboardsolutions.com/SU/TesYrpluspluszDt75ngsslsh0c8plusCQ==>) .

CLOSED SESSION AT 4:00 P.M.

1. CALL TO ORDER

2. CLOSED SESSION COMMENTS

3. CLOSED SESSION (as authorized by law)

A. PUBLIC HEALTH EMERGENCY

Kirsten Vital Brulte/Gregory Merwin
Attorney – Anthony De Marco
Consultation with Agency Counsel
(Pursuant to Government Code § 54957(a))

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Gregory Merwin/Kathy Purcell
Attorney – Justin Shinnfield
Significant Exposure to Litigation – Five Cases
1. ADR Case No. 20220124
2. ADR Case No. 20220202
3. ADR Case No. 20220317
4. ADR Case No. 20220419
5. ADR Case No. 20220420
(Pursuant to Government Code § 54956.9(d)(2))



C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Gregory Merwin/Kathy Purcell
Attorney – Justin Shinnfield
Significant Exposure to Litigation – Three Cases
1. OAH Case No. 2021120373
2. OAH Case No. 2022010809
3. OAH Case No. 2022020674
(Pursuant to Government Code § 54956.9(d)(1))

Bob Presby
Attorney – Dan Spradlin
Significant Exposure to Litigation
4. One Case
(Pursuant to Government Code § 54956.9(d)(1))

D. CONFERENCE WITH LABOR NEGOTIATORS

District Negotiators: Kirsten Vital Brulte/Bob Presby/Clark Hampton
Employee Organizations:
1) Capistrano Unified Education Association (CUEA)
2) California School Employees Association (CSEA)
3) Teamsters
4) Capistrano Unified Management Association (CUMA)
5) Unrepresented Employees
(Pursuant to Government Code § 54957.6)

E. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

District Negotiators: Kirsten Vital Brulte/Clark Hampton
Attorney: Andreas Chialtas, AALRR
Property: Pacifica San Juan property, a 7.292 acre property located at the north east corner of Camino Las Ramblas and Avenida California
Negotiating Parties: Pacific Point Development Partners/Taylor Morrison of California LLC (possible amendment to existing purchase agreement); and one or more potential buyers for the Property (possible purchase of the District's option to purchase the Property through a request for proposals process)

Property: South Transportation and Groundskeeping Facility; 5.51 acre property located at 26126 Victoria Blvd, Dana Point, CA 92624
Negotiating Party: Toll Brothers, Inc.

Property: Paseo de Colinas property. 2.47 acre property located on Paseo de Colinas adjacent to Niguel Hills Middle School
Negotiating Party: One or more potential buyers for the Property who may purchase the Property through a surplus property bid auction process

Under Negotiation: Price and Terms of Payment
(Pursuant to Education Code § 54956.8)



F. LIABILITY CLAIMS

Clark Hampton

Significant Exposure to Litigation – Two Cases

1. Rejection of Government Claim No. 2109196
2. Rejection of Government Claim No. 2109250
(Pursuant to Government Code § 54956.9 (d) (2) or (3))

G. STUDENT EXPULSIONS

Mike Beekman

Two Cases

1. Case No. 2022-014
2. Case No. 2022-015

H. PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE

Bob Presby

1. One Case
2. Principals, Multiple Sites
(Pursuant to Government Code § 54957)

I. PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT

Bob Presby

1. Principal, Middle School
2. Principal, Adult Transition Program (ATP)/Bridges Community Day High School
(Pursuant to Government Code § 54957)

J. PUBLIC EMPLOYMENT AND EVALUATION OF PERFORMANCE

Superintendent

(Pursuant to Government Code § 54957(b))

4. OPEN SESSION AT 7:00 P.M.

5. CALL TO ORDER - ROLL CALL

6. PLEDGE OF ALLEGIANCE

7. ADOPTION OF THE AGENDA

8. REPORT ON CLOSED SESSION ACTION

9. SPECIAL RECOGNITIONS

Extra Milers

Orange County Gang Reduction and Intervention Partnership Program (GRIP) Recognition

- Tracy Miller, *Former Senior Assistant, Orange County District Attorney, and Creator of Orange County Gang Reduction and Intervention Partnership Program (GRIP)*



I-Ready Recognition

This year, District middle schools began using i-Ready, an online learning program for diagnostic assessment and personal instruction in both language arts and math. The interactive software assesses each student's individual skill level and creates a lesson plan focused on their personal growth. During the mid-year review, the i-Ready team shared data that many District middle school students had already passed their year-end growth goals. Tonight, we are recognizing the District middle school principals, who are here representing their teachers and teacher leaders, for these tremendous academic growth achievements. Jen Smalley, Assistant Superintendent, School Leadership and Instruction, Secondary, will present on the i-Ready data.

- Jennifer Smalley - *Assistant Superintendent School Leadership and Instruction, Secondary*
- Meg Ervais, Ed.D, Executive Director, 6-12 ATP General & SPED Curriculum & Instruction
- Karen Gauthier - *STEM Coordinator K-12*
- George Duarte - *Principal, Aliso Viejo Middle School*
- Joe McGann - *Principal, Arroyo Vista Middle School*
- Nick Stever - *Principal, Bernice Ayer Middle School*
- Dana Aguilera - *Principal, Carl Hankey Middle School*
- Amy Varricchio - *Principal, Don Juan Avila Middle School*
- Joshua Wellikson - *Principal, Esencia Middle School*
- Cyndie Steinert - *Principal, Ladera Ranch Middle School*
- Michael Kim - *Principal, Las Flores Middle School*
- Catherine Thompson - *Principal, Marco Forster Middle School*
- Judith Murphine - *Principal, Fred Newhart Middle School*
- Jeff Jones - *Principal, Niguel Hills Middle School*
- Chris Davis - *Principal, Shorecliffs Middle School*
- Michelle Benham - *Principal, Vista Del Mar Middle School*
- Jolene Dougherty - *Principal, California Prep Academy*
- Suzanne Bartow - *Professional Development Specialist iReady*

10. BOARD AND SUPERINTENDENT COMMENTS

11. STUDENT BOARD MEMBER COMMENTS

12. ORAL COMMUNICATIONS (Non-Agenda Items)

Oral Communications will occur immediately following Board and Superintendent Comments. The total time for Oral Communications shall be twenty (20) minutes. Individual



presentations are limited to a maximum of three (3) minutes per individual.

13. PUBLIC HEARINGS

A. PUBLIC HEARING NOTICES

1. PUBLIC HEARING: 2022-2023 PROPOSED BUDGET ADOPTION  24


This is an annual item. The Board will conduct a public hearing on the 2022-2023 Proposed Budget Adoption. Supporting documentation is located in Exhibit 15.A.9.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

2. PUBLIC HEARING: RESOLUTION NO. 2122-63, APPROVING AN INCREASE IN STATUTORY SCHOOL FEES IMPOSED ON NEW RESIDENTIAL AND COMMERCIAL/INDUSTRIAL CONSTRUCTION PURSUANT TO EDUCATION CODE § 17620 AND GOVERNMENT CODE § 65995  26

This is a biennial item. The Board will conduct a public hearing on adopting Resolution No. 2122-63, Approving an Increase in Statutory School Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code § 17620 and Government Code § 65995. Supporting documentation is located in Exhibit 14.A.11

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any speakers, formally close the public hearing.

3. PUBLIC HEARING: 2022-2023 LOCAL CONTROL ACCOUNTABILITY PLAN  28

This is an annual item. The Board will conduct a public hearing on the 2022-2023 Local Control Accountability Plan. Supporting documentation is located in Exhibit 15.A.8.

CUSD WIG 2: Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Gregory Merwin, Associate Superintendent, Education and Support Services

Staff Recommendation

It is recommended the Board President open the public hearing, determine if members of the public have submitted requests to speak on the item, and after hearing any





speakers, formally close the public hearing.


14. CONSENT CALENDAR


All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and the staff recommend approval of all Consent Calendar items.

A. BUSINESS AND SUPPORT SERVICES

- 1. DONATION OF FUNDS AND EQUIPMENT  31
 This is a monthly item. Approval of donations of funds and equipment. A number of gifts have been donated to the District, including \$339,748.77 in cash. These funds will be deposited in the appropriate school accounts. Items other than cash have no financial impact on the budget. The District does not guarantee maintenance of items or the expenditure of any District funds for continued use.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

- 2. PURCHASE ORDERS, COMMERCIAL WARRANTS AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS  36
 This is a monthly item. Approval of purchase orders (Attachment 1) and commercial warrants (Attachment 2). The expenditures related to the listed purchase orders and commercial warrants included in this item were previously authorized as part of the District's budget approval process. The purchase orders total \$4,668,074.35 and the commercial warrants total \$20,758,447.94. Attachment 3 is a list of previously Board-approved bids and contracts to assist in the review of the purchase order and commercial warrant listings. Attachment 4 is a list of previously Board-approved warrants, by vendor, exceeding \$250,000.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

- 3. INDEPENDENT CONTRACTOR, PROFESSIONAL SERVICES, FIELD SERVICE, AND MASTER CONTRACT AGREEMENTS  154
 This is a monthly item. Approval of the District standardized Independent Contractor, Professional Services, Field Service and Master Contract agreements. The expenditures related to the listed agreements were previously authorized as part of the District's budget approval process. The exhibit shows 17 new agreements totaling \$264,373 and 12 amendments to existing agreements totaling \$277,924.20. Due to the size of the contract documents, the General Conditions for each type of agreement are posted online on the District's Board Agendas and Supporting Documentation page here (<https://simbli.eboardsolutions.com/SU/mg5KygNpDqNr9OKfreY1tQ==>).
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

- 4. VOTE CENTER ENTRY PERMIT (LICENSE) FOR JUNE 2022 STATEWIDE DIRECT PRIMARY ELECTION – COUNTY OF ORANGE  339



This is a reoccurring item. Approval of the ratification of Vote Center Entry Permit (License) for June 2022 Statewide Direct Primary Election – County of Orange (County). California Election Code § 12283 and § 12284 authorizes an Election Official to request the use of a public building to be used as a polling place or voting center as needed, and to provide in-person voting sites for voters free of charge. The County is requesting the use of District office training room three for specific days, when staff may, or may not, be present. Although the District office has been used as a weekday voting site in the past, the June 2022 license includes weekend days. Therefore, additional custodial support will be provided by the District as required by District policy. The County is requesting the District to absorb the cost of additional custodial staffing to support the Voter Center, resulting in no cost to the County. The License is effective May 26, 2022, through June 14, 2022. The cost to the District is approximately \$1,300 for custodial overtime.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

- 5. ARVIN UNION SCHOOL DISTRICT BID NO. 2018-19-001, SCHOOL FURNISHINGS, OFFICE FURNISHINGS, AND ACCESSORIES – WARNER DESIGN, DAKTRONICS, AND SIERRA SCHOOL EQUIPMENT

350

This is a regular business item. Approval to utilize the Arvin Union School District Bid No. 2018-19-001 awarded per item to Warner Design, Daktronics, and Sierra School Equipment, including any subsequent revisions, amendments, and extensions for the purchase of school furnishings, office furnishings, and accessories. School boards have the authority to “piggyback” on another public agency’s bid, per Public Contract Code § 20118, when it is in the best interest of a district. The prices offered by the vendors have been assessed by staff to be fair, reasonable, and competitive. Anticipated annual expenditures utilizing this contract are approximately \$400,000 funded by various applicable funding sources. Actual expenditures will vary depending on District needs and availability of funds. Due to the size of the contract and award, the documentation is posted online on the District Board Agendas and Supporting Documentation page

(<https://simbli.eboardsolutions.com/SU/mg5KygNpDqNr9OKfreY1tQ==>) .

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

- 6. AWARD BID NO. 2122-20, ESENCIA PORTABLE PROJECT – R. JENSEN CO., INCORPORATED

354

This is a regular business item. Approval of Award of Bid No. 2122-20, Esencia Portable Project to R. Jensen Co., Incorporated. One bid was received and opened on May 6, 2022, and is listed on Exhibit A. The bidder offering the lowest base price was used to determine the lowest responsive bidder. R. Jensen Co., Incorporated is the lowest responsive, responsible bidder at \$1,480,000. This project will be funded by developer fees.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

- 7. AWARD BID NO. 2122-21, SAN JUAN HILLS HIGH SCHOOL TURF REPLACEMENT PROJECT – ASPHALT, FABRIC AND ENGINEERING, INCORPORATED

387

This is a regular business item. Approval of Award of Bid No. 2122-21, San Juan Hills



High School Turf Replacement Project to Asphalt, Fabric and Engineering, Incorporated. Two bids were received and opened on April 26, 2022, and are listed on Exhibit A. The bidder offering the lowest base price was used to determine the lowest responsive bidder. Asphalt, Fabric and Engineering, Incorporated is the lowest responsive, responsible bidder at \$668,535. This project will be funded by Rancho Madrina Community Facilities District (CFD) No. 2004-1. The funding is only for schools serving the CFD.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

8. TEMPORARY CONSTRUCTION LICENSE – CITY OF SAN JUAN CAPISTRANO 430

This is a new item. Approval of Temporary Construction License with the city of San Juan Capistrano to facilitate the completion of a city Americans with Disabilities (ADA) Improvement Project near San Juan Elementary School. The city is completing the ADA project at the intersection of Spring Street and El Camino Real, adjacent to San Juan Elementary School. The project will involve the construction of a curb ramp from the crosswalks to the neighboring sidewalks, resulting in improved access for the public, including those seeking access to San Juan Elementary School. In order to complete this project, the city requires a temporary construction license allowing the contractors to cross onto District property, located adjacent to the city right-of-way, for purposes of constructing improvements in the right-of-way. No access to the school site is included. The city agrees to coordinate with the District and school site to avoid disruption of school. The city may utilize the license areas without cost or charge by the District and will provide insurance coverage to protect the use. This Temporary Construction License has been reviewed by legal counsel and will be effective June 6, 2022, through August 12, 2022, during summer break.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

9. SECOND AMENDMENT TO THE STONE FIELD LEASE – CITY OF SAN JUAN CAPISTRANO 440

This is a subsequent item. Approval of Second Amendment to the Stone Field Lease with the city of San Juan Capistrano through December 31, 2022, in order to provide more time to negotiate a potential **long-term extension** to the lease. The District currently leases a portion of the Capistrano Union High School property, commonly known as "Stone Field," to the city of San Juan Capistrano. The city uses Stone Field for recreational purposes, and desires to acquire the right to add artificial turf to the lease area, with the cost shared between the District and the city in exchange for joint use of the fields by both entities. The parties; however, need additional time to complete such negotiations, which would ultimately be subject to the approval of the Board and the City Council. The current lease expires on May 19, 2022. This Second Amendment to the Stone Field Lease has been reviewed by legal counsel and will be effective May 20, 2022, through December 31, 2022. There is no financial impact.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

10. RESOLUTION NO. 2122-63, APPROVING AN INCREASE IN STATUTORY SCHOOL FEES IMPOSED ON NEW RESIDENTIAL AND COMMERCIAL/INDUSTRIAL CONSTRUCTION PURSUANT TO EDUCATION CODE § 17620 AND GOVERNMENT



CODE § 65995

477

This is a biennial item. Approval of the adoption of Resolution No. 2122-63, Approving an Increase in Statutory School Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code § 17620 and Government Code § 65995. Assembly Bill 181 authorizes the State Allocation Board (SAB) to adjust Statutory School Fees every two years. On February 23, 2022, the SAB authorized an adjustment in the Statutory School Fees amounts for unified schools in the amounts of \$4.79 per square foot of assessable space of new residential construction, \$0.78 per square foot of chargeable covered and enclosed space for all commercial/industrial construction. The District is currently authorized to impose Statutory School Fees in the amounts of \$4.08 per square foot of assessable space of new residential construction and \$0.66 per square foot of chargeable covered and enclosed space for commercial/industrial construction. The District last approved an increase in developer fees on March 18, 2020.

Contact: *Clark Hampton, Deputy Superintendent, Business and Support Services*

11. FINAL ACCEPTANCE AND FILING OF NOTICE OF COMPLETION FOR BID NO. 1920-05 FOR THE NEWHART MIDDLE SCHOOL STEAM BUILDING PROJECT

518

This is a regular business item. Approval of the Final Acceptance and filing of the Notice of Completion for Bid No. 1920-05 for the Newhart Middle School STEAM Building Project. In order to obtain Division of State Architect closeout with certification, Notice of Completion is required. All work has been inspected and completed to the satisfaction of staff. The project was funded by the Redevelopment Agency Mission Viejo fund.

Contact: *Clark Hampton, Deputy Superintendent, Business and Support Services*

B. CURRICULUM AND INSTRUCTION

1. CALIFORNIA INTERSCHOLASTIC FEDERATION REPRESENTATIVES

524

This is an annual item. Approval of six comprehensive high school principals as league representatives to the California Interscholastic Federation (CIF) for 2022-2023. As a member of CIF, the District is required by Education Code § 33353(a) to designate its representatives to CIF on a yearly basis. League representatives vote on issues that impact school athletic programs. There is no financial impact.

Contact: *Gregory Merwin, Associate Superintendent, Education and Support Services*

2. MEMBERS OF THE SPECIAL EDUCATION LOCAL PLAN AREA COMMUNITY ADVISORY COMMITTEE

530


This is an annual item. Approval of the appointment of Michele Ploessel-Campbell and Elisabeth Davis to serve as a Community Advisory Committee (CAC) voting member for the 2022-2023 and 2023-2024 fiscal years. The term of appointment for voting members will be July 1, 2022, through June 30, 2024. In accordance with the California Education Code § 56190, each Special Education Local Plan Area (SELPA) shall establish a CAC with parents of special education students forming the majority.

Based on the bylaws of the SELPA, a committee of voting members is established annually, composed of District parents, teachers, administrators, and community representatives who serve District students. The term of appointment for voting



members is two years, staggered annually. There is no financial impact.


Contact: *Gregory Merwin, Associate Superintendent, Education and Support Service*

3. AGREEMENT NO. UCI-2022BC-005 WITH THE REGENTS OF THE UNIVERSITY OF CALIFORNIA 

532

This is a subsequent item. Approval of the ratification of Agreement No. UCI-2022BC-005 with the Regents of the University of California (Irvine), June 11, 2021, through June 30, 2022, enables the District to partner with the Irvine Math Project to provide professional development to District teachers. Irvine Math Project provided three days of professional development for teacher teams during the 2021-2022 school year. Each professional learning day featured a single, coherent unit and allowed teachers to participate in hands-on lessons that build conceptual understanding and lead to procedural development. In March 2022 leadership teams from every math course in middle school and high school (Math 6 through Algebra 2) met to design pacing guides that would guide for more time to be allocated to essential standards. During this day, three of the math teams asked for additional time to meet with the Irvine Math Project this summer to complete their pacing guides. This work aligns with the Professional Learning Communities goals of a guaranteed and viable curriculum and will allow for a smooth transition as teachers begin to adjust their pacing with prioritized state standards. The cost of \$7,260 will be funded by the Educator Effectiveness grant.

Contact: *Gregory Merwin, Associate Superintendent, Education and Support Services*

4. ADDENDUM TO THE AGREEMENT FOR ADDITIONAL SCHOOLS PARTICIPATING IN THE INSIDE THE OUTDOORS SCHOOL PROGRAM, AGREEMENT NO. 14002, ADDENDUM NO. 10, AND NO. 11 

537

This is a subsequent item. Approval of Addendum to the Agreement for Additional Schools Participating in the Inside the Outdoors School Program, Agreement No. 14002, Addendum No. 10 and No. 11. District schools routinely participate in the Orange County Department of Education's outdoor science school/field trip programs and "Traveling Scientist" programs and assemblies. Canyon Vista Elementary School, Castille Elementary School, Clarence Lobo Elementary School, George White Elementary School, and John S. Malcom Elementary School have expressed interest in adding additional sessions in the "Traveling Scientist" Program for the 2021-2022 school year, which provides school assemblies by traveling naturalists on various science topics. Programs and assemblies for school sites listed above will be held in-person. The estimated expenditures under the contract addendums are \$1,665 funded by site and/or gift funds.

Contact: *Gregory Merwin, Associate Superintendent, Education and Support Services*

5. SALES AND SERVICES AGREEMENT WITH THE UNIVERSITY OF CALIFORNIA, IRVINE 

545

This is a new item. Approval of the Sales and Services Agreement with the University of California Irvine (UCI) Science Project. The term of the agreement, July 1, 2022, through June 30, 2023, provides training for staff in using the Toolkit for Instructional Materials Evaluation for the high school integrated science curriculum pilot in the 2022-2023 school year. All high schools in the District are participating in this pilot to



choose new curriculum in science. The cost of professional learning facilitation from the UCI Science Project for the Next Generation Science Standards Toolkit for Instructional Materials Evaluation would be \$24,860 funded by Title II.

Contact: *Gregory Merwin, Associate Superintendent, Education and Support Services*

6. JOINT POWERS AGREEMENT WITH THE COUNTY OF ORANGE 558

This is an annual item. Approval of the Joint Powers Agreement (JPA) with the County Orange, July 1, 2022, through June 30, 2023. There are occasions where the District needs additional patrol services by the Orange County Sheriff's Department for events, conducted on District property such as athletic events, school dances, assemblies, or Board meetings. These additional services are provided through a JPA with the County of Orange. The cost of a Deputy Sheriff II is \$114.61, per hour, and \$174.97, per hour, for overtime hours will be funded by the general fund.

Contact: *Gregory Merwin, Associate Superintendent, Education and Support Services*

7. SCHOOL PLANS FOR STUDENT ACHIEVEMENT AND BUDGETS FOR 2022-2023 572

This is an annual item. Approval of the School Plans for Student Achievement (SPSA) and Budgets for the 2022-2023 school year. The purpose of each school's SPSA is to create a cycle of continuous improvement of student performance and to ensure all students succeed in reaching academic standards set by the State Board of Education. The goals contained within each plan are aligned to the District's Wildly Important Goals, Local Control Accountability Plan, and Multi-Tiered System of Supports (MTSS) intervention and extension theory of action. Each plan is developed by school staff and initially approved through a process conducted by the School Site Council (SSC) advisory committee that includes educational partner input. The SSC is composed of a group representing parents, staff, and students (high schools only). All plans are updated annually. Title I Schoolwide Plan components are also included. The outlined action plans and related expenditures are implemented throughout the school year, and serve as a framework for each school's efforts. The SPSA documents are available for viewing in Education and Support Services, upon request. There is no financial impact.

Contact: *Gregory Merwin, Associate Superintendent, Education and Support Services*

8. SECOND READING - BOARD POLICY 6164.6, IDENTIFICATION AND EDUCATION UNDER SECTION 504 576

This is a subsequent item. Approval of Board Policy 6164.6, *Identification and Education Under Section 504*. As staff was preparing for the Federal Program Monitoring audit, it was discovered that Board Policy 5181, *Section 504 of the Rehabilitation act of 1973 and Americans with Disabilities Act of 1990 Nondiscrimination of Students with Disabilities*, did not include language regarding procedures for the identification and education under Section 504. Board policy 6164.6 includes this language and aligns with the California Attorney General model policies, California Education Code, Code of Federal Regulations, and California School Boards Association sample policy. It has also been reviewed by legal counsel. Trustees voted 5-0-1 to approve the policy on May 4, 2022. However, not all Trustees were present



for a unanimous vote to waive the second reading. The Board directed the policy be brought back for a second reading on Consent at the May 18, 2022, meeting. There is no financial impact.

Contact: *Gregory Merwin, Associate Superintendent, Education and Support Services*

C. HUMAN RESOURCE SERVICES

- 1. THIRD QUARTER REPORT – WILLIAMS SETTLEMENT LEGISLATION UNIFORM COMPLAINT 581

This is a quarterly item. Acceptance of Williams Settlement Legislation Uniform Complaint Third Quarter Report. As a result of the Williams Settlement, Education Code § 35186 mandates school districts establish policies and procedures to resolve deficiencies related to textbooks and instructional materials, teacher vacancies or misassignments, and facility conditions posing a threat to student/staff health or safety. Furthermore, Education Code § 35186 requires any deficiencies or complaints be reported to the Board of Trustees at a regularly scheduled public meeting each quarter. No complaints were received during the third quarter.

Contact: *Bob Presby, Associate Superintendent, Human Resource Services*

- 2. ANNUAL REPORT – WILLIAMS SETTLEMENT LEGISLATION, 2020-2021 SCHOOL YEAR 585

This is an annual item. Approval of Annual Report – Williams Settlement Legislation, 2020-2021 School Year. As a result of the Williams Settlement, Education Code § 35186 mandates school districts establish policies and procedures to resolve deficiencies related to textbooks and instructional materials, teacher vacancies or misassignments, and facility conditions posing a threat to student/staff health or safety. Furthermore, the law requires any deficiencies or complaints be reported to the Board of Trustees at a regularly scheduled public meeting. Both quarterly and annually the Orange County Department of Education (OCDE) conducts a review to determine if deficiencies exist. The annual report for the District, conducted by OCDE, was found to be in compliance. The inspection of Kinoshita Elementary School and Viejo Elementary School revealed the schools have sufficient instructional materials. The inspection of the facility conditions revealed no deficiencies at Kinoshita Elementary School and Viejo Elementary School. Data reported on School Accountability Report Cards (SARC) was found to be accurately reported. Teacher assignments were reviewed at both schools and found to be in compliance. The schools are considered to have met all expectations established under the Williams Settlement Legislation.

Contact: *Bob Presby, Associate Superintendent, Human Resource Services*

- 3. CONSIDER AND APPROVE JOB DESCRIPTION - COORDINATOR II, HUMANITIES 590

This is a new job description. Approval of the job description for the position of Coordinator II, Humanities. Coordinator II, Humanities is designed to support the core curriculum areas not covered by the Coordinator I, Science, Technology, Engineering, Math (STEM). While the STEM Coordinator I supports science, technology, math, engineering and Humanities Coordinator II would support the areas of language arts, history-social science, world language and Visual and Performing Arts (VAPA). This



position will be placed at Range 54 on the Certificated Management Compensation Schedule. This position is funded for a portion of 2021-2022 and all of 2022-2023, 2023-2024, and 2024-2025 by Educator Effectiveness Grant funds, approved by Trustees on December 15, 2021.

Contact: Bob Presby, Associate Superintendent, Human Resource Services

4. CONSIDER AND APPROVE JOB DESCRIPTION - EARLY LEARNING COACH 595

This is a new job description. Approval of the job description for the position of Early Learning Coach. The Early Learning Coach is designed to support preschool teachers, transitional kindergarten teachers, and instructional staff in the implementation of high-quality early learning environments, curriculum, strategies and methodologies aligned with the preschool learning foundations and developmentally appropriate practices. This position will be placed on the Certificated Salary Schedule with Base Credential. This position is funded for 2022-2023, 2023-2024, and 2024-2025 by Educator Effectiveness Grant funds, approved by Trustees on December 15, 2021.

Contact: Bob Presby, Associate Superintendent, Human Resource Services

5. SECOND READING - BOARD POLICY 1312.3, UNIFORM COMPLAINT PROCEDURES 599

This is a subsequent action item. Approval of Board Policy 1312.3, *Uniform Complaint Procedures*. Board Policy 1312.3, *Uniform Complaint Procedures*, needed to be updated as a result of the Federal Program Monitoring audit. According to the California Department of Education Monitoring Tool (CMT), there is missing required language in the existing Board Policy 1312.3. The following statements must be included:

All programs and activities that are subject to the UCP include:

- Accommodations for Pregnant and Parent Pupils
- Adult Education
- Agricultural Career Technical Education
- Every Student Succeeds Act
- School Plans for Student Achievement
- School Site Councils
- State Preschool Health and Safety Issues in LEAs Exempt from Licensing

Additionally, staff is removing the following items:

- American Indian Education Centers and Early Childhood Education Program Assessments
- Bilingual Education
- Peer Assistance and Review Programs for Teachers
- English Learner Programs
- Tobacco-Use Prevention Education Programs

Staff is therefore requesting to approve the changes to Board Policy 1312.3, *Uniform Complaint Procedures*. Staff is also updating corresponding Administrative Regulations. These revisions will align Board Policy 1312.3, *Uniform Complaint Procedures*, to



California Education Code and Code of Federal Regulations. The revisions have been reviewed by legal counsel. This policy was last revised July 21, 2021. Trustees voted 5-0-1 to approve the policy on May 4, 2022. However, not all Trustees were present for a unanimous vote to waive the second reading. The Board directed the policy be brought back for a second reading on Consent at the May 18, 2022, meeting. There is no financial impact.

Contact: Contact: Bob Presby, Associate Superintendent, Human Resource Services

6. RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CERTIFICATED EMPLOYEES 608

This is a monthly item. Approval of the activity list for employment, separation, and additional assignments of certificated employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

Contact: Bob Presby, Associate Superintendent, Human Resource Services

7. RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CLASSIFIED EMPLOYEES 632

This is a monthly item. Approval of the activity list for employment, separation, and additional assignments of classified employees. These positions will be charged to the appropriate fund and are included in the adopted budget.

Contact: Bob Presby, Associate Superintendent, Human Resource Services

D. GENERAL FUNCTIONS

1. BOARD MEETING SCHEDULE 2021 - 2022 REVISED 651

Approval of the 2021-2022 Board meeting schedule as revised.

Contact: Colleen Hayes, Manager II, Board Operations/Superintendent's Office

2. SCHOOL BOARD MINUTES - APRIL 20, 2022 654

Approval of the April 20, 2022, Regular Board meeting minutes.

Contact: Colleen Hayes, Manager II, Board Operations/Superintendent's Office

3. SCHOOL BOARD MEETING MINUTES - MAY 4, 2022 670

Approval of the May 4, 2022, Special Board meeting minutes.

Contact: Colleen Hayes, Manager II, Board Operations/Superintendent's Office

4. RESOLUTION NO. 2122-62, CONTINUING AUTHORITY TO HOLD VIRTUAL MEETINGS PURSUANT TO ASSEMBLY BILL 361 677

This is a legally mandated monthly item. At the November 3, 2021, Board meeting, the Board adopted Resolution No. 2122-22, Continuing Authority to Hold Virtual Meetings, Pursuant to Assembly Bill 361; and again on the December 15, 2021, the Board adopted Resolution No. 2122-26; and again on January 19, 2022, the Board adopted Resolution No. 2122-33; again on February 16, 2022, the Board adopted Resolution No. 2122-36; and again on March 16, 2022, the Board adopted Resolution No. 2122-48; again on April 20, 2022, the Board adopted Resolution No. 2122-56, Continuing Authority to Hold Virtual Meetings, Pursuant to Assembly Bill 361. Per Government Code § 54953(e), the Board must adopt a subsequent resolution to continue this practice.



On September 16, 2021, Governor Newsom signed Assembly Bill (AB 361), which immediately amended the Brown Act allowing governing boards to continue holding virtual meetings outside the teleconferencing requirements of Government Code § 54953(b), if the Board makes a finding that there is a proclaimed State of Emergency, and either (1) state or local officials have imposed or recommended social distancing measures, or (2) meeting in person would present imminent risks to the health or safety of attendees due to the emergency.

The Board is committed to open and transparent governance in compliance with the Brown Act, and continues to conduct virtual meetings by way of telephonic and/or internet-based services as to allow members of the public to fully participate in meetings and offer public comment. The Board authorizes the use of teleconferencing for all meetings in accordance with Government Code § 54953(e) and all other applicable provisions of the Brown Act, for a period of 30 days from the adoption of this resolution, or such a time that the governing board adopts a subsequent resolution in accordance with Government Code § 54953(e)(3).

Based on the findings made above, the Board of Trustees of the Capistrano Unified School District will continue holding its meetings in a safe and efficient manner, with a priority of having members of the public participate in-person from the location of the Board meeting.

In the event, a Trustee must participate in a meeting through a virtual platform (such as Zoom or an equivalent program), she/he will follow all the requirements of AB 361.

The Trustee's participation in public session shall be visible to all meeting participants in the same manner as if the Trustee were present. The Trustee may also participate in executive/closed session meetings of the Board.

Contact: *Kirsten M. Vital Brulte, Superintendent*

15. DISCUSSION ACTION ITEMS

A. DISCUSSION/INFORMATION ITEMS

1. CAPITOL ADVISORS GROUP, LLC PRESENTATION

683

This is a new information item. The District currently has a contract with Capitol Advisors Group, LLC, a legislative consulting and advocacy firm, providing strategic counsel and assistance in developing mutually beneficial partnerships. Capitol Advisors provides professional consulting services related to legislative, administrative, and regulatory guidance. Kevin Gordon from Capitol Advisors Group is returning to the May 18, 2022, Board meeting to share what is currently taking place in Sacramento regarding the impact on our District based on the Governor's May Revise 2022-2023 budget and our next steps in the campaign for RAISE THE BASE.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: *Kirsten M. Vital Brulte, Superintendent*



Staff Recommendation

It is recommended the Board President recognize Kirsten M. Vital Brulte, Superintendent, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

2. PRESENTATION – MATH PLAN FOR DISCUSSION

686

This is a new action item. The purpose of this item is to present a plan for discussion regarding a multi-year Mathematics plan across all grade levels. This plan addresses the following key components: greater access, teaching strategies, challenging coursework, homework, and grading practices.

In order to provide greater access to challenging coursework and to improve student outcomes, the plan includes:

- Cornerstone Grade 6 Math (heterogeneous grouping)
- Increased onramps for Math acceleration
- Piloting data science
- Consider piloting with new content
 - o Math 7/8 Accelerated
 - o Geometry/Algebra 2 Accelerated
 - o Algebra 2/Precalculus Accelerated
- Planning and professional development with the Irvine Math Project
- Professional development to address Math differentiation
- Math learning walks with site administrators
- Homework and grading task force
- Continue Cognitively Guided Instruction training for elementary teachers and administrators

There is no financial impact.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

Contact: Gregory Merwin, Associate Superintendent, Education and Support Services

Staff Recommendation

It is recommended the Board President recognize Gregory Merwin, Associate Superintendent, Education and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the District Math plan.

Motion by _____ Seconded by _____

3. INSTRUCTIONAL MATERIALS RECOMMENDED FOR ADOPTION: ELEMENTARY HISTORY SOCIAL SCIENCE, GRADES KINDERGARTEN-5

709

This is a new action item. In the 2019-2020 school year, an Elementary History Social Studies Steering Committee selected McGraw-Hill and California Studies Weekly to pilot. California Studies Weekly is aligned with the California History Social Science Framework and complies with the FAIR Act. In 2021, 60 elementary teachers piloted



these 2 publishers. Though California Studies Weekly was approved by the Instructional Materials Review Committee (IMRC) for adoption, given the limitations of piloting during the COVID-19 pandemic and hybrid learning programs, the District opted to pilot California Studies with all elementary teachers for the 2021-2022 school year. Students and parents were surveyed once, while teachers were surveyed twice. The results from the surveys, as well as a presentation by a current teacher, were presented to the IMRC during a public meeting, on April 12, 2022. The IMRC voted 10 (ayes), 0 (noes), and 4 (absent) to recommend the adoption of California Studies Weekly. The estimated cost to implement this adoption is \$1,414,000 funded by District lottery funds.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.
Contact: Gregory Merwin, Associate Superintendent, Education and Support Services

Staff Recommendation

It is recommended the Board President recognize Gregory Merwin, Associate Superintendent, Education and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the adoption of California Studies Weekly, Grades Kindergarten – 5.

Motion by _____ Seconded by _____

4. FACILITIES' GOALS UPDATE PRESENTATION

722

This is a subsequent information item. The Board of Trustees approved a 2021-2022 goal to create a multi-year facilities proposal addressing possible solutions for District facilities' needs. The presentation update will review; school capacity, potential bonds, state facilities matching funds, status of surplus property, Dana Hills High School master planning, and the Dana Hills High School two-story classroom addition.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

5. RESOLUTION NO. 2122-67, RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT OF INTENTION TO FORM A SCHOOL FACILITIES IMPROVEMENTDISTRICT (SFID NO. 2 – DANA HILLS HIGH SCHOOL SEISMIC SAFETY PROJECT)

761

This is a subsequent action item. The Board is asked to consider adoption of a resolution declaring its intention to form a School Facilities Improvement District (SFID) around the Dana Hills High School attendance area for the purpose of considering a potential bond measure to fund replacement and rehabilitation of the



school.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 2122-67, Resolution of the Board of Trustees of the Capistrano Unified School District of Intention to Form a School Facilities Improvement District (SFID No. 2 – Dana Hills High School Seismic Safety Project).

Motion by _____ Seconded by _____

6. FIRST READING OF POTENTIAL BALLOT MEASURE FOR SCHOOL FACILITIES IMPROVEMENT DISTRICT NO. 2 – DANA HILLS HIGH SCHOOL SEISMIC SAFETY PROJECT

766

This is a subsequent information item. The Board is asked to review the potential ballot measure for School Facilities Improvement District (SFID) No. 2 – Dana Hills High School Safety Project and provide feedback in anticipation of considering calling an election.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

7. RESOLUTION NO. 2122-68, RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT OF INTENTION TO FORM A SCHOOL FACILITIES IMPROVEMENT DISTRICT (SFID NO. 3 – ALISO VIEJO SCHOOL BOND MEASURE)

781

This is a subsequent action item. The Board is asked to consider adoption of a resolution declaring its intention to form a School Facilities Improvement District (SFID) around the City of Aliso Viejo that is within the boundaries of the District for the purpose of considering a potential bond measure to fund school facilities repairs, upgrades, and improvements for the schools located within the city.

CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.



Following discussion, it is recommended the Board of Trustees adopt Resolution No. 2122-68, Resolution of the Board of Trustees of the Capistrano Unified School District of Intention to Form a School Facilities Improvement District (SFID No. 3 – Aliso Viejo School Bond Measure).

Motion by _____ Seconded by _____

8. 2022-2023 LOCAL CONTROL ACCOUNTABILITY PLAN AND UPDATE

786

This is an annual information item. In June 2013, the Legislature adopted the Local Control Funding Formula (LCFF). As part of the LCFF, the Legislature included an accountability component known as the Local Control and Accountability Plan (LCAP).

In developing its LCAP, districts must address eight state priorities, solicit input, and consult with educational partners. As part of the process, each district is required to hold one public hearing to solicit the recommendations and comments of the members of the public regarding the specific actions and expenditures proposed. Staff will share an update that includes outcome data, educational partner input, an overview of goals and actions, template changes, and a timeline for the development and approval of the 2022-2023 LCAP and Annual Update, and Budget Overview for Parents. The proposed 2022-2023 LCAP plan will be the second year of the 3-year static plan. The final 2022-2023 LCAP will be presented for approval at the June 15, 2022, Board meeting.

CUSD WIG 1: Teaching and Learning – Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.

CUSD WIG 2: Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

CUSD WIG 3: Optimize facilities and learning environments for all students.

Contact: Gregory Merwin, Associate Superintendent, Education and Support Services

Staff Recommendation

It is recommended the Board President recognize Gregory Merwin, Associate Superintendent, Education and Support Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

9. 2022-2023 PROPOSED BUDGET ADOPTION

863

This is an annual information item. The District is required by law to adopt a budget for the 2022-2023 fiscal year no later than June 30, 2022, for enactment on July 1, 2022. The final budget for 2022-2023 will be based upon revenue assumptions outlined within the Governor’s May Revise, as well as District-specific assumptions for revenue and expenditures and will incorporate expenditures listed in the District’s Local Control Accountability Plan (LCAP).

This item is a preliminary look at the general fund 2022-2023 budget and the 2021-2022 estimated actuals budget. The budget will be updated, if necessary, based upon information from the Governor’s May Revise and recommendations given by the



Orange County Department of Education along with the District’s LCAP. The final 2022-2023 budget will be presented for Board action at the June 15, 2022, meeting.
CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

10. ESTABLISHMENT OF GOVERNMENT FINANCIAL SERVICES JOINT POWERS AUTHORITY

892

This is a new information item. To operate more efficiently and effectively guided by best practices in debt management, public agencies can join together in a Joint Powers Authority (JPA), and the JPA could provide both staff and outside consultants to assist with debt financing and other financial analysis and financial management projects. In addition, JPA membership allows districts to share resources and experiences. This sharing can aid in reinforcement of best practices and better decision-making resulting in lower costs for the District and taxpayers.

CSUD WIG 1: Teaching and Learning - Engage students in meaningful, challenging, and innovative educational experiences to increase post-secondary options for all students.
CUSD WIG 2: Communications - Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.
CUSD WIG 3: Facilities – Optimize facilities and learning environments for all students.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present information on this item and answer any questions Trustees may have. This is an information item only and no Board action is necessary.

11. FIRST READING – BOARD POLICY 3452, STUDENT ACTIVITY FUNDS

897

This is a new action item. The proposed revisions to Board Policy 3452, *Student Activity Funds*, bring the policy current by aligning with the California School Boards Association policy recommendations. The revised language provides more specificity regarding the purpose of the student activity funds/Associated Student Body (ASB) along with detailed guidance regarding oversight of the ASB finances and activities. The policy also formally adopts the Fiscal Crisis and Management Assistance Team (FCMAT) manual and the District ASB manual as guiding documents for the operation of the ASBs. Changes are underlined; deletions are struck through.

CUSD WIG 2: Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.
Contact: Clark Hampton, Deputy Superintendent, Business and Support Services



Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees approve the first reading of Board Policy 3452, *Student Activity Funds*.

Motion by _____ Seconded by _____

12. RESOLUTION NO. 2122-64, AUTHORIZATION OF TEMPORARY INTERFUND TRANSFERS

902

This is an annual action item. Education Code § 42603 authorizes the Board of Trustees to temporarily transfer money held in any fund to another fund for payment of obligations by the District. Amounts transferred will be repaid either in the same fiscal year or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. Due to the nature of the current budget situation, it is necessary to secure flexibility to balance cash flow during the 2022-2023 school year. This agenda item requests Board approval to authorize interfund loans between funds. These loans (cash transfers) will be made to and between the general fund and various other District funds.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Clark Hampton, Deputy Superintendent, Business and Support Services

Staff Recommendation

It is recommended the Board President recognize Clark Hampton, Deputy Superintendent, Business and Support Services, to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 2122-64, Authorization of Temporary Interfund Transfers.

Motion by _____ Seconded by _____

13. RESOLUTION NO. 2122-65, RESOLUTION AND ORDER OF BIENNIAL TRUSTEE ELECTION SPECIFICATIONS OF THE ELECTION ORDER

906

This is a new action item. Adoption of Resolution No. 2122-65, pertaining to the election of Trustees to serve in Trustee Area 4 (Martha McNicholas), Trustee Area 6 (Gila Jones), Trustee Area 7 (Judy Bullockus), and Trustee Area 2 (Trustee Vacancy), will consolidate the Trustee election with the federal, state, and municipal elections to be held on November 8, 2022. The financial impact of the election expenses will be included in the 2022-2023 budget.

CUSD WIG 2: Communications – Communicate with, and engage students, parents, employees, and community members in Districtwide and community-specific decisions.

Contact: Kirsten M. Vital Brulte, Superintendent



Staff Recommendation

It is recommended the Board President recognize Kirsten M. Vital Brulte, Superintendent, to present this item.

Following discussion, it is recommended the Board of Trustees adopt Resolution No. 2122-65, Resolution and Order of Biennial Trustee Election Specifications of the Election Order.

Motion by _____ Seconded by _____

16. ADJOURNMENT

Motion by _____ Seconded by _____

THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES IS
WEDNESDAY, JUNE 15, 2022, 7:00 P.M.

AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM
33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA

For information regarding Capistrano Unified School District, please visit our website:
www.capousd.org

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY
PARENTS AND CITIZENS PRESENT AT THIS MEETING**

We are pleased you can be with us at this meeting, and we hope you will return often. Your visit assures us of continuing community interest in our schools.

The members of the Board of Trustees of this District are locally elected state officials, who serve four-year terms of office, and who are responsible for the educational program of our community from grades kindergarten through twelve. They are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code, and other laws relating to schools enacted by the Legislature, and policies and procedures which this Board adopts.

The Board is a policy-making body whose actions are guided by the school district's Mission and Goals. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

The agenda and its extensive background material are studied by each member of the Board for at least two days preceding the meeting. Board Members can call the administrative staff for clarification on any item, and many of the items on the agenda were discussed by the Board during previous meetings. These procedures enable the Board to act more effectively on agenda items than would otherwise be possible.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

CLOSED SESSION: In accordance with Education Code § 35146 and Government Code § 54957, the Board may



recess to Closed Session to discuss personnel matters which they consider inadvisable to take up in a public meeting. Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic.

ORAL COMMUNICATIONS (Non-Agenda Items): Regular, scheduled meetings of the Board shall have a portion of each meeting devoted to Oral Communications. Oral Communications, will take place following Special Recognitions. The total time for the Oral Communications portion of regular meetings shall be twenty minutes. Individual presentations are limited to a maximum of three minutes per individual but could be less if there are a large number of Oral Communication speakers. Legally, the Board may not take action on items raised by speakers under Oral Communications. The Board may, however, at its discretion, refer items to the administration for follow-up or place topics on a future Board agenda.

ORAL COMMUNICATIONS (Agenda Items): Members of the public shall also have an opportunity to address the Board on Open Session agenda items before their consideration by the Board. Individual presentations for the Consent Calendar are limited to a maximum of five minutes for all Consent Calendar items. Individual presentations for Discussion/Action agenda items are limited to a maximum of three minutes however; the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers, who wish to address a specific agenda topic. The total time for presentations shall be limited to twenty minutes per agenda topic, unless the Board grants additional time. The Board shall hear all presentations after any staff comments but prior to the formal discussion by Board members of the agenda topic under consideration.

Persons seeking to address the Board on an agenda item shall complete a "Request to Address the Board of Trustees" card and give it to the Board Secretary or other designated staff member. "Request to Address the Board of Trustees" will be accepted only until 30 minutes after the start of Open Session.

PUBLIC HEARINGS: Any time the Board schedules a separate public hearing on a given topic, it shall not hear speakers on that topic before the public hearing, except as to the scheduling of the hearing, nor shall it hear speakers after the hearing, except as to changes in the recommended action at the time of the hearing.

REASONABLE ACCOMMODATION:

In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent or designee in writing by noon on the Friday before the scheduled meeting. Such notification shall provide school district personnel time to make reasonable arrangements to assure accessibility to the meeting.